

Open Report on behalf of Richard Wills, Director responsible for Democratic Services

Report to:	Overview and Scrutiny Management Committee
Date:	24 April 2014
Subject:	Overview and Scrutiny Work Programme

Summary:

This item enables the Overview and Scrutiny Management Committee to consider both its own work programme and the scrutiny committee work programmes for 2014. The Committee is invited to consider and comment on the content of the work programmes.

Actions Required:

1. To consider and comment on the content of the Overview and Scrutiny Management Committee work programme, as set out at Appendix A.
2. To approve the work programmes from overview and scrutiny committees set out at Appendix B, or where it feels clarification on certain elements is required, to refer back to the relevant committee for further information prior to approval.
3. To consider and comment on the Working Group activity as set out at Appendix C to this report.
4. To comment on the work programmes in light of the Executive Forward Plan as set out at Appendix D.

1. Background

Overview and Scrutiny Management Committee

The Overview and Scrutiny Management Committee meets on a monthly basis. Each agenda includes the following items: -

- Call ins (if required)
- Councillor Call for Action (if required)
- Overview and Scrutiny Management Committee Work Programme.
- Scrutiny Committee Work Programmes
- Summary of any Task and Finish Group and Working Group activity

The work programme for this Committee is set out in Appendix A. The Overview and Scrutiny Management Committee is invited to consider and comment on the content of this programme.

Scrutiny Committee Work Programmes

The work programme for each scrutiny committee is set out at Appendix B for consideration. These documents provide Members with a key opportunity to manage the work programme of all scrutiny committees.

Committee Working Group Activity

Overview and Scrutiny Committees may establish informal working groups, which usually meet on one or two occasions, usually to consider matters in greater detail, and then to put their proposals to Committee. Details of Working Group activity is set out at Appendix C.

Executive Forward Plan

The Executive Forward Plan of key decisions to be taken from 1 May 2014 is set out at Appendix D. This is background information for the Committee's consideration to ensure that all key decisions are scrutinised by the relevant scrutiny committee.

2. Conclusion

That consideration is given to the content of this report.

3. Consultation

a) Policy Proofing Actions Required

This item does not require Policy Proofing.

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Overview and Scrutiny Management Committee Work Programme
Appendix B	Scrutiny Committee Work Programmes
Appendix C	Task and Finish Group and Working Group Activity
Appendix D	Executive Forward Plan

5. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by David Hair, who can be contacted on 01522 552080 or davidr.hair@lincolnshire.gov.uk.

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE**WORK PROGRAMME**

<i>24 April 2014</i>		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Overview and Scrutiny Work Programme	David Hair Team Leader Scrutiny and Member Support	Status Report
Overview and Scrutiny Annual Report	David Hair	Status Report

<i>29 May 2014</i>		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Overview and Scrutiny Work Programme	David Hair	Status Report

<i>26 June 2014</i>		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Overview and Scrutiny Work Programme	David Hair	Status Report

Scheduled Items

30 October 2014 – Police and Crime Commissioner and Chief Constable of Lincolnshire Police

For more information about the work of the Overview and Scrutiny Management Committee please contact David Hair, Team Leader, Scrutiny & Member Support, on 01522 552080 or by e-mail at davidr.hair@lincolnshire.gov.uk

SCRUTINY COMMITTEE WORK PROGRAMMES**ADULTS SCRUTINY COMMITTEE**

Chairman: Councillor Hugo Marfleet

Vice Chairman: Councillor Rosanne Kirk

2 May 2014		
Item	Contributor	Purpose
Healthwatch Lincolnshire – Adult Care Involvement Issues	Nicola Tallent, Community Engagement Officer, and Tim Barzycki, Community Engagement Officer, Healthwatch Lincolnshire	Status Report
Adult Care Commissioning Strategies – An Overview	Glen Garrod, Director of Adult Social Services	Status Report
Adult Care Policy and Procedures Manual, including Assessment	Matthew Fisher, Quality and Development Manager	Status Report
Improving Learning Disability Support	Justin Hackney, Assistant Director of Joint Commissioning, Mental Health and Learning Disability	Status Report

4 June 2014		
Item	Contributor	Purpose
Lincolnshire Carers and Young Carers Partnership	Peta Hill, Business Manager, Lincolnshire Carers and Young Carers Partnership Ltd	Position Statement
Case Management Partnership Programme	Judith Hetherington-Smith, Chief Information and Commissioning Officer	Update Report

4 June 2014		
Item	Contributor	Purpose
Wellbeing Service Update	Ruth Cumbers, Joint Head of Service for Prevention and Early Intervention	Update Report
Adult Care Budget Outturn – 2013-2014	David Laws, Head of Finance, Adult Care and Public Health	Update Report
Impact of Ageing Population on Economy and Greater Lincolnshire Local Enterprise Partnership	Andrew Brooks, Employment and Skills Team Leader.	Status Report
Safeguarding Boards Scrutiny Sub Group – Report on Meeting of 30 April 2014	Simon Evans, Scrutiny Officer	Update Report

30 July 2014		
Item	Contributor	Purpose
Mental Health Prevention Services	Paul Jackman, Associate Director of Strategic Partnerships, Lincolnshire Partnership NHS Foundation Trust	Status Report
Adult Social Care Outcome Framework Benchmarking	Emma Scarth, Head of Performance, Quality and Workforce Development	Performance Scrutiny
Adult Care – Quarter 4 Performance Report and Customer Satisfaction Report	Emma Scarth	Performance Scrutiny
Impact of Care Bill and Funding Reforms	Pete Sidgwick, Assistant Director, Adult Care	Update Report
Extra Care Housing	To be confirmed.	Status Report

For more information about the work of the Adults Scrutiny Committee please contact Simon Evans, Scrutiny Officer, on 01522 553607 or by e-mail at simon.evans@lincolnshire.gov.uk

CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE

Chairman: Councillor John Hough

Vice Chairman: Councillor Bob Adams

<i>25 April 2014</i>		
Item	Contributor	Purpose
Sensory Education and Support Service	Michelle White CWD Team Manager	Status Report
Opportunities for Young People Post 16	Maggie Freeman Head of Service 11-19	Priority Activity Scrutiny
Discretionary Home to School and College Transport	David Robinson School Services Manager Andrew McLean Head of Service Commissioning	Status Report
Ofsted Inspection of Local Authority School Improvement Services – Self Review	Keith Batty Assistant Director CfBT Education Services	Status Report
Corporate Parenting Panel Update	Cllr David Brailsford Chairman of Panel	Member Report
Lincolnshire Public Health Annual Report 2013 – Progress against recommendations on Childhood Obesity	Tony McGinty Assistant Director of Public Health	Status Report

<i>13 June 2014</i>		
Item	Contributor	Purpose
Proposal to expand the capacity at Scampton Pollyplatt Primary School (Final Decision)	Michelle Andrews Interim Head of Property and Technology Management	Pre-Decision Scrutiny (Executive Councillor decision on 27 June 2014)
Proposal to expand the capacity at Cranwell Primary School (Final Decision)	Michelle Andrews	Pre-Decision Scrutiny (Executive Councillor decision on 27 June 2014)
Changes to the Appointment of Local Authority Governors	Hilary Wells Principal Administrative Officer, Governor Support and Development	Pre-Decision Scrutiny (Executive Councillor decision on 27 June 2014)
Frontline Social Workers and Safeguarding Scrutiny Review – Draft Final Report	Tracy Johnson Scrutiny Officer	Scrutiny Review Activity
Lincolnshire Safeguarding Boards Scrutiny Sub-Group Update	Cllr Ron Oxby Chairman of the Scrutiny Sub Group	Member Report
Theme Performance: Quarter 4	Stuart Carlton Assistant Director	Performance Scrutiny

13 June 2014		
Item	Contributor	Purpose
Transitions Plans	Stuart Carlton Assistant Director Sheridan Dodsworth Head of Service SEND	Status Report

25 July 2014		
Item	Contributor	Purpose
Proposal to expand the capacity at Lincoln The Sir Francis Hill Community Primary School (Final Decision)	Michelle Andrews	Pre-Decision Scrutiny (Executive Councillor decision on 8 August 2014)
Proposal to expand the capacity at Lincoln St Faith's CofE Infant & St Faith and St Martin CofE Junior schools (Final Decision)	Michelle Andrews	Pre-Decision Scrutiny (Executive Councillor decision on 8 August 2014)
Proposal to amend the age range at Ash Villa School	Paul Copping Head of Service for Special Schools	Pre-Decision Scrutiny (Executive Councillor decision on 8 August 2014)
Commissioning of Youth Housing Services	Phil Taylor Lincolnshire Youth Housing Coordinator	Pre-Decision Scrutiny (Executive decision on 2 September 2014)
Corporate Parenting Panel Update	Cllr David Brailsford	Member Report
Universal Free School Meals	Tony McGinty	Status Report

For more information about the work of the Children and Young People Scrutiny Committee please contact Tracy Johnson, Scrutiny Officer, on 01522 552164 or at tracy.johnson@lincolnshire.gov.uk

COMMUNITY AND PUBLIC SAFETY SCRUTINY COMMITTEE

Chairman: Councillor Chris Brewis

Vice Chairman: Councillor Linda Wootten

7 May 2014		
Item	Contributor	Purpose
Lincolnshire Community Assistance Scheme	Nicole Hilton, Head of Service, Community Engagement and Vulnerable People	Pre-Decision Scrutiny (Executive 3 June 2014)
Library Needs Assessment Update	Jonathan Platt, Head of Libraries and Learning	Update Report
Emergency Planning (including review of flooding in September 2012 and Exercise for Pandemic Flu)	David Powell, Head of Emergency Planning	Status Report

2 July 2014		
Item	Contributor	Purpose
Quarter 4 Performance – 1 January to 30 March 2014	Mark Housley, Assistant Director, Safer Communities Dave Ramscar, Chief Fire Officer Jonathan Platt Terri Roche, Assistant Director, Public Health	Performance Scrutiny
Consultation on Medical Examiners	Donna Sharp, County Services Manager	Update Report
Trading Standards – Counterfeit Alcohol	Emma Milligan, Senior Trading Standards Officer	Update Report
Lincolnshire Association of Local Councils Update	Trisha Carter, Chief Executive, LALC	Update Report
Drugs and Alcohol Strategy	Terri Roche	Status Report

For more information about the work of the Community and Public Safety Scrutiny Committee please contact Louise Tyers, Scrutiny Officer, on 01522 552102 or by e-mail at louise.tyers@lincolnshire.gov.uk

ECONOMIC SCRUTINY COMMITTEE

Chairman: Councillor Tony Bridges

Vice Chairman: Councillor Chris Pain

29 April 2014		
Item	Contributor	Purpose
Caravan Informal Working Group – Discussion on Planning Framework	Justin Brown Head of Enterprise	Status Report
Draft Economic Infrastructure Needs Assessment (Sites and Premises) 2014	Paul Wheatley Head of Regeneration	Status Report
Capital Projects Programme	Paul Wheatley	Status Report
Broadband Update	Justin Brown	Update Report

10 June 2014		
Item	Contributor	Purpose
The Impact of Transportation on Maximising Economic Growth Scrutiny Review – Draft Final Report	Tracy Johnson Scrutiny Officer	Scrutiny Review Activity
Theme Performance: Quarter 4 and Year End	Justin Brown	Performance Scrutiny
Bank Lending for Businesses	Justin Brown	Status Report
Place Marketing Update	Jenny Gammon Assistant Director Economy and Culture Karen Spencer Strategic Communications Manager	Update Report

22 July 2014		
Item	Contributor	Purpose

For more information about the work of the Economic Scrutiny Committee please contact Tracy Johnson, Scrutiny Officer, on 01522 552164 or by e-mail at tracy.johnson@lincolnshire.gov.uk

ENVIRONMENTAL SCRUTINY COMMITTEE

Chairman: Councillor Lewis Strange

Vice Chairman: Councillor Mrs Victoria Ayling

1 May 2014, 10.30am		
Flood and Drainage Management Scrutiny Committee		
(To be held at Boston Borough Council and followed by a site visit)		
Item	Contributor	Purpose
Investigations held under Section 19 of the Flood and Water Management Act 2010	Mark Welsh, Flood and Water and Major Developments Manager	Update Report
Partnership Funding Outcomes	David Hickman, Strategic Partnership Manager	Status Report

30 May 2014, 10.00am		
Item	Contributor	Purpose
Climate Local Action Plan Annual Report	Doug Robinson, Sustainability Team Leader	Update Report
Tackling Fuel Poverty in Lincolnshire – Action Plan Update	Doug Robinson	Scrutiny Review Activity
District Heating Options	Doug Robinson	Status Report

18 July 2014, 10.00am		
Item	Contributor	Purpose
Quarter 4 Performance - 1 January 2014 to 31 March 2014	Sean Kent, Head of Environmental Management	Performance Scrutiny
Ingoldmells and Spalding Sewage Treatment Works – Update	Peter Joyce, Anglian Water	Update Report
Extraordinary Flood and Drainage Management Scrutiny Committee		
Pilot of Joint Assessment of Flood Risk	David Hickman	Status Report
Reports into the Coastal Surge Flood Event in December 2013	Mark Welsh David Powell, Head of Emergency Planning Environment Agency	Update Report
Investigations held under Section 19 of the Flood and Water Management Act 2010	Mark Welsh	Update Report

For more information about the work of the Environmental Scrutiny Committee please contact Louise Tyers, Scrutiny Officer, on 01522 552102 or by e-mail at louise.tyers@lincolnshire.gov.uk

HEALTH SCRUTINY COMMITTEE FOR LINCOLNSHIRE

Chairman: Councillor Mrs Christine Talbot

Vice Chairman: Councillor Chris Brewis

23 April 2014		
Item	Contributor	Purpose
Health Education East Midlands	David Farrelly, Director of System Development, Health Education East Midlands	Status Report
Exercise Cygnus: National Flu Pandemic Exercise	David Powell, Head of Emergency Planning, Lincolnshire County Council	Status Report
Reports of Healthwatch Visits to A&E Departments at Lincoln County, Pilgrim and Grantham Hospital	Dr Brian Wookey, Healthwatch Representative on Health Scrutiny Committee	Status Report
New Review of Congenital Heart Disease	Simon Evans, Health Scrutiny Officer	Status Report
Care Data	Aasiya Moreea, Regional Head of Intelligence, NHS England, Midlands and East	Status Report

21 May 2014		
Item	Contributor	Purpose
East Midlands Ambulance Service – Estates Strategy and Response Time Performance	Sue Noyes, Interim Chief Executive, East Midlands Ambulance Service NHS Trust	Update Report
United Lincolnshire Hospitals NHS Trust – General Update	Kevin Turner, Deputy Chief Executive, United Lincolnshire Hospitals NHS Trust	Update Report
Lincolnshire Partnership NHS Foundation Trust – General Update	Jane Marshall, Director of Strategy and Performance	Update Report

21 May 2014		
Item	Contributor	Purpose
NHS England Local Area Team – Introductory Presentation	Peter Huskinson, Commissioning Director, NHS England Leicestershire and Lincolnshire Local Area Team	Status Report
Clinical Commissioning Groups – Plans on a Page 2014-2015	Simon Evans, Health Scrutiny Officer	Status Report

25 June 2014		
Item	Contributor	Purpose
Suicide Prevention Strategy (to be confirmed)	Nicole Hilton, Head of Service Community Engagement & Vulnerable People Lincolnshire County Council	Status Report
Delayed Transfers of Care	Various Representatives	Update Report
Peterborough and Stamford Hospitals NHS Foundation Trust – Progress on Procurement Exercise	To be confirmed	Update Report
Quality Accounts 2014 – Final Statements	Simon Evans	Status Report

23 July 2014		
Item	Contributor	Purpose
Joint Health and Wellbeing Strategy 2013- 2018 Theme 1: Promoting Healthier Lifestyles and Theme 3 - Delivering High Quality Systematic Care for Major Causes of Ill Health and Disability	David Stacey, Programme Manager, Performance and Development, Public Health, Lincolnshire County Council	Update Report

For more information about the work of the Health Scrutiny Committee for Lincolnshire please contact Simon Evans, Scrutiny Officer, on 01522 553607 or by e-mail at simon.evans@lincolnshire.gov.uk

HIGHWAYS AND TRANSPORT SCRUTINY COMMITTEE

Chairman: Councillor Michael Brookes

Vice Chairman: Councillor Andrew Hagues

30 April 2014		
Item	Contributor	Purpose
Winter Maintenance 2013/14 Round Up	David Davies, Principal Maintenance Engineer	Update Report
Highways Maintenance Plan	Paul Rusted, Head of Highways Client Services	Status Report
Traffic Asset Management Plan	Paul Rusted	Status Report
Highways Alliance	Paul Rusted	Performance Scrutiny
Speed Management in Lincolnshire – Interim Report	Louise Tyers, Scrutiny Officer	Scrutiny Review Activity

9 June 2014		
Item	Contributor	Purpose
Quarter 4 Performance Report – 1 January to 31 March 2014	Paul Coathup, Assistant Director, Highways & Transportation	Performance Scrutiny
Roadworks.org Demonstration	Paul Coathup	Update Report
Major Schemes Update	Paul Coathup	Status Report
Rail Update	Chris Briggs, Head of Transportation	Status Report
Speed Management in Lincolnshire – Draft Final Report	Louise Tyers	Scrutiny Review Activity

28 July 2014		
Item	Contributor	Purpose
Highways Alliance	Paul Rusted	Performance Scrutiny
Winter Maintenance 2013/14 Round Up	David Davies	Update Report

For more information about the work of the Highways and Transport Scrutiny Committee please contact Louise Tyers, Scrutiny Officer, on 01522 552102 or by e-mail at louise.tyers@lincolnshire.gov.uk

VALUE FOR MONEY SCRUTINY COMMITTEE

Chairman: Councillor Mrs Angela Newton

Vice Chairman: Councillor Mrs Jackie Brockway

22 April 2014		
Item	Contributor	Purpose
People Management Update	Martin Purnell, Corporate People Management Programmes Manager	Update Report
Information Management & Technology Update	Judith Hetherington-Smith, Chief Information and Commissioning Officer	Update Report
Paperless Working	David Hair, Team Leader, Scrutiny & Member Support	Status Report

24 June 2014		
Item	Contributor	Purpose
2013/14 Council Business Plan, Revenue and Capital Budget and Customer Satisfaction, Quarter 4	Jasmine Sodhi, Performance Manager	Budget Scrutiny / Performance Scrutiny
Treasury Management Performance Quarter 4	Karen Tonge, Treasury Manager	Performance Scrutiny
Commissioning Update	To be confirmed	Update Report
Review of Financial Performance	David Forbes, Assistant Director of Resources	Status Report

29 July 2014		
Item	Contributor	Purpose
Future Delivery of Support Services - update	Judith Hetherington-Smith	Update Report
Property Update	Kevin Kendall, Chief Property Officer	Update Report
People Management Update	Martin Purnell	Update Report
Customer Satisfaction Annual Report	Zoe Butler	Status Report
Draft Council Annual Report	Jasmine Sodhi	Status Report

Items to be scheduled;

Energy from Waste update

For more information about the work of the Value of Money Scrutiny Committee please contact David Hair, Team Leader, Scrutiny & Member Support, on 01522 552080 or by e-mail at davidr.hair@lincolnshire.gov.uk

Task and Finish Group Review Activity

(as at 14 April 2014)

Current Reviews

Committee	Task & Finish Group	Next Meeting(s)	Estimated Completion Date
Children and Young People Scrutiny Committee	Frontline social workers and safeguarding	28 April 2014, 8 May 2014, 14 May 2014, 19 May 2014	13 June 2014
Economic Scrutiny Committee	The Impact of Transportation on Maximising Economic Growth	28 April 2014, 13 May 2014, 20 May 2014	10 June 2014
Highways and Transport Scrutiny Committee	Speed Management in Lincolnshire	28 April and 15 May 2014	9 June 2014

All completed review reports to be approved by parent scrutiny committee before consideration at a meeting of the County Council's Executive.

Working Group Activity

(as at 14 April 2014)

Committee	Working Group	Meeting Date(s)	Notes (if Any)
Environmental Scrutiny Committee	Textiles Recycling	27 January, 28 April and 2 May 2014	The Working Group comprises Councillors Michael Brookes, Tony Bridges, Chris Pain and Robin Renshaw
Health Scrutiny Committee for Lincolnshire	Quality Accounts Working Group (Joint with Healthwatch Lincolnshire)	29 April 2014 (Further meetings to be arranged during May and June)	The Working Group comprises the following members of the Health Scrutiny Committee: County Councillors Mrs Christine Talbot, Colin Mair, Hugo Marfleet, Mrs Sue Wray, and Boston Borough Councillor Dr Gurdip Samra. Healthwatch representatives for this meeting will be: Barry Fippard MBE, Mrs Jean Hill and Mrs Audrey Pestell.
Value for Money Scrutiny Committee	Paperless Working	2 April 2014	The Working Group comprises Councillors Mrs Angela Newton, Mrs Jackie Brockway, Ian Fleetwood, Nev Jackson and Mrs Marianne Overton MBE.